

Local Governance Committee Chair Role Description

The Chair of Governors – What They Do

The Chair of Governors helps lead the Local Governance Committee (LGC). They make sure the group works well together and supports the school.

The Trust Board is in charge overall, but some jobs are given to the LGC.

Key Responsibilities

1. Leadership

- Help the LGC set a clear plan that matches the Trust's goals.
- Encourage everyone to work together and ask good questions.
- Make sure governors understand the school and listen to parents and pupils.
- Help the LGC and the Headteacher work towards the same aims.
- Think ahead about who might take on future roles.

2. Growing Good Governance

- Support training so governors have the right skills.
- Make sure governors follow the code of conduct.
- Help create a friendly and fair team.

3. Running Meetings

- Lead meetings so they stay focused and decisions are made on time.
- Check that decisions are carried out and written down properly.
- Work with the governance professional to plan LGC work.

4. Relationship with the Headteacher

- Build a positive and helpful working relationship.
- Be someone the Headteacher can talk to, while still keeping a clear view of the school's direction.
- Know where the Headteacher can get extra advice or support.
- Help staff understand what the LGC does.

5. Trust & External Representation

- Speak for the LGC at Trust events or ask someone else to go if needed.
- Support the school and the Trust when talking to people outside the school.
- Go to school events and encourage other governors to join in.

6. Driving Improvement

- Help the LGC stay focused on its main jobs and responsibilities.
- Show good examples of asking thoughtful questions and using information to make decisions.